

**What is the attendance policy?**

Students are expected to participate in class activities each week. If a student does not participate in online activities for two weeks (whether consecutive or not) the student will be automatically withdrawn from class and will need to retake the course.

How are classes held?

Classes “meet” at a web site. Students are given a login and password to access the site. Assignments, discussions, quizzes and any other classroom activities will all be found there. Most of the work is done at a time that is convenient for you. There may be one time per course when your class holds a ‘chat’ where students are asked to be on the computer at the same time.

What if I need help with an assignment?

Your Instructor will be available during office hours or via e-mail. Also, our course web sites have a 24/7/365 help desk to assist you with any technical questions you have.

When and how do I apply for Financial Aid?

You can file the FAFSA form to see if you qualify for financial aid; however, Huntington University cannot receive the information until you have applied to the EXCEL Program.

How do I file the FAFSA?

The first step is to request a pin number by going to www.pin.ed.gov. This pin number will allow you to file the FAFSA electronically. After you receive your pin number, usually within 3 days or less, you can file the FAFSA at www.fafsa.ed.gov. You will complete the FAFSA for the school year in which you plan to enroll by using your previous year’s tax return. You must enter Huntington University’s school code on the FAFSA form. It is 001803.

How do I know if I can receive any grant money?

The only way to know if you qualify for any grant money is by completing the FAFSA form. However, Huntington University cannot download your FAFSA without a completed application on file.

Are there any scholarships available?

There is some scholarship money available to adult students. The EXCEL office notifies all students when they receive applications from different sources throughout the community.

Do I have to pick up my books at the bookstore?

The EXCEL Program makes it easy to receive your books. They are mailed to your home two weeks prior to the start date for your next class. Students registering later than three weeks before the start date of a class may have to pick up their books.

How much time will homework take?

We have seen that everyone is different on the amount of time required to complete the homework. However, an average time frame is 8 – 10 hours per week.

Will I receive a diploma stating my education was online from Huntington University?

You will receive a Huntington University diploma with no differences from a traditional student. You may also obtain honors on your diploma by completing your bachelor degree with at least a 3.7 GPA.

How does the CLEPS/DANTES testing work if I want to test out of a class?

Huntington University has study material on reserve in the campus library. If you decide to try to test out of a Core or elective class, the Coordinator of Online Programs will give you a list of the study materials for that specific test. Study materials can be checked out of the library. Students schedule their tests with Huntington University's Learning Center.

How long does it take to complete the program and receive my degree?

This will depend on many things. Some of our students take only one class at a time; however, others will double up on classes. It will also depend on what major you are seeking and what previous college you have completed. To determine a closer time frame, please contact the Coordinator of Online Programs.

Do you accept my previous college credits?

Yes, we accept credits from regionally accredited schools and some nationally accredited schools. Contact The Coordinator of Online Programs to see which of your credits will transfer.

If I have to drop out of a class, how does that happen?

You must contact the Coordinator of Online Programs. The Coordinator of Online Programs will let you know how dropping a class will affect you and complete the paperwork.